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**To:** [DLANC@EmpowerLA.org](mailto:DLANC@EmpowerLA.org)  
**Subject:** LA City Planning Early Notification Report  
**Date:** Tuesday, July 28, 2015 8:12:34 AM  
**Attachments:** [CNC\\_20150728\\_081159AM.pdf](#)  
[CNC\\_20150728\\_081159AM.csv](#)

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\*\* Important Notice \*\*  
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Please be advised that all changes to the mailing list information must be brought to the attention of the Department of Neighborhood Empowerment (DONE). DONE is responsible for updating and maintaining the mailing list needed for distributing planning notices or reports. The Department of City Planning does not have a separate mailing list for this purpose and relies on DONE's mailing database. To update your email address, please contact DONE at [rosters@empowerla.org](mailto:rosters@empowerla.org).

Please do not respond to this e-mail.

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#### NOTIFICATION OF NEW ENTITLEMENT APPLICATIONS – EARLY NOTIFICATION REPORT

To: Certified Neighborhood Council Board Members

From: Haydee Urita-Lopez, Neighborhood Liaison

Subject: Planning Department Early Notification Report

Attached is the Planning Department's bi-weekly Early Notification Report for Certified Neighborhood Councils. The purpose of this report is to provide Neighborhood Councils with the earliest possible information about all applications for planning entitlements that have been filed in your neighborhood, even though not all applications are complete and some cases may eventually be withdrawn. Included in the report is contact information about the applicant so your Neighborhood Council can obtain more information about the project very early in the process. You will see that the report is provided in PDF and Excel formats.

The information in the report is sorted by Neighborhood Council. If your Neighborhood Council is not listed, no new applications for planning entitlements were filed in your area during the past two weeks.

The Planning Department requires that an official notice be sent by U.S. mail to the appropriate Certified Neighborhood Council for each public hearing on a case. In order to ensure that your Certified Neighborhood Council receives a mailed notice, please make sure that your Neighborhood Council provides DONE with the one contact name and address that should receive the Planning Department official notices.